

MINUTES

SUBJECT	WATERCARE SERVICES BOARD MEETING
VENUE	Boardroom, Level 2, Watercare Services Limited, 73 Remuera Road, Remuera, Auckland
DATE	19 September 2014
TIME	09:30
STATUS	Open Session

	<p>Present:</p> <p>D Clarke (Chairman) N Crauford P Drummond C Harland J Hoare S Huria</p> <p>A Delany (Board Observer)</p>	<p>In Attendance:</p> <p>R Chenery R Fisher D Hawkins R Jaduram T Langridge B Monk A Nama B Taplin G Wood</p>	<p>Public in Attendance:</p> <p>Four members of the public</p>
1.	<p>Apologies</p> <ul style="list-style-type: none"> T Lanigan M Allen 		
2.	<p>Minutes of Previous Meeting</p> <ul style="list-style-type: none"> The Board resolved that the Minutes of the public section of the Board meeting held on 21 August 2014 at 09:00, be confirmed as correct. 		
3.	<p>Directors Corporate Governance Items</p> <ul style="list-style-type: none"> Corporate Planner 2014 The Corporate Planner was noted. Disclosure of Interests The disclosure of interests was noted. Organisational Chart The organisational chart was noted. Presentation The Board received a presentation from Mr Jim Jackson on behalf of the Onehunga Enhancement Society (Incorporated), the Mangere Bridge Residents and Ratepayers Association (Incorporated) and the Manukau Harbour Restoration Society (Incorporated). Mr Jackson was thanked for his presentation and advised that a formal response would be made in due course. 		
4.	<p>Chief Executive's Report</p> <ul style="list-style-type: none"> Key Performance Scorecard <p>The Board agreed that when a current KPI is higher (i.e.: more stringent) than the new measures introduced for local government by the Department of Internal Affairs, Watercare would continue to use the more stringent measure.</p>		

	<ul style="list-style-type: none"> • Customer Services Trish Langridge advised that the average handling time has dropped significantly since the report was prepared, due to a greater use of translation services. • Infrastructure Planning Rob Fisher updated the Board in respect to the various appeals against the grant of consent for the Central Interceptor Project. He advised that the Foodstuffs appeal had been settled; a consent order has largely been agreed with the St Lukes Environmental Protection Society Limited. Good progress was being made in reaching an agreement with the St Lukes Garden Apartments Limited and the St Lukes Gardens Apartments Progressive Society Limited. In respect to the Manukau Appellants, it was hoped that a signed memorandum in support of a consent order would be received on 19 September 2014. Graham Wood advised that the final commissioning of the digester at Mangere Wastewater Treatment Plant and the water supply to Clarks Beach will be completed in the next few months. • Operations The Board was advised that total storage in the dams is around 82% which is an average level for this time of the year. All dams were in full commission. The Board requested a forecast for the 2014/15 summer period and a presentation from NIWA or similar organisation, on climate matters. • Finance Brian Monk advised the Board that after two months of the new financial year, the company has got away to a favourable start with revenue ahead of budget and costs beneath budget. Revenue increases are being generated in IGC and vested asset income, while the core water and wastewater revenue volumes are marginally ahead of budget. Most categories of cost are running beneath budget aside from energy which reflects higher than anticipated servicing from the Waikato. Debt levels are approximately \$20m beneath budget due to both opex and capex savings and a lower debt level on 1 July 2014 compared with what was assumed when the budget was set.
5.	<p>Proposed Water and Wastewater Bylaw</p> <ul style="list-style-type: none"> • Rob Fisher spoke to the paper. The Board noted the paper and agreed to appoint the Watercare panel at the Board meeting in November.
6.	<p>General Business</p> <ul style="list-style-type: none"> • Rob Fisher advised the Board that he had sent each Board member a circulating resolution which dealt with: <ul style="list-style-type: none"> ○ the receipt of advice from Mark Ford that he was unable to work due to illness; ○ that Mark Ford's employment as Chief Executive, would cease on 19 September 2014; ○ that Raveen Jaduram would continue as the Acting Chief Executive. <p>Rob Fisher advised that he had received approval from every Board member to the resolution which was passed on 9 September 2014, and effective on 19 September 2014.</p> <p>The Chairman said that this was an especially sad day for Watercare. He paid tribute to Mark Ford's long and exceptional service to Watercare. The Board extended their best wishes to Mark Ford and his family.</p> <ul style="list-style-type: none"> • The public section of the meeting closed at 10:30.

CERTIFIED AS A TRUE AND CORRECT RECORD

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Chairman